

24 leading universities working together with schools and colleges

Introducing Advancing Access



Advancing Access

- Our university partners
- Aims of the project
- Programme content
- Video case studies
- Virtual conferences

University of Birmingham / University of Bristol / University of Cambridge
Cardiff University / Durham University / University of Edinburgh
University of Exeter / University of Glasgow / Imperial College London
King's College London / University of Leeds / University of Liverpool

London School of Economics and Political Science / University of Manchester Newcastle University / University of Nottingham / University of Oxford Queen Mary University of London / Queen's University Belfast University of Sheffield / University of Southampton / University College London University of Warwick / University of York

Aims and objectives:

- Work in partnership with teachers and advisers
- Provide CPD for those supporting KS4, KS5 and uni decision-making
- Facilitate progression to selective universities and courses
- Increase confidence and knowledge
- Ensure resources and events are free, easy to use and online.



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Online resources

www.advancingaccess.ac.uk

Strands of CPD

- How do I help my students choose a university and course?
- How do I help my students apply to university?
- How do admissions processes work?
- How do I help my students make the right choices for post-16 study?



Each strand includes:

- a presentation for peer to peer CPD
- an interactive guidebook
- quick reference sheets
- worksheets for staff reflection evaluation
- activities for use with learners
- video case studies.





ADMISSIONS PROCESSES				APPLICATION RECEIVE		
CONTEXTUAL INFORMATION CONS			DERATIO	N	UNIVERSITY RESP	
STUDENT DECISIONS CO		ONFIRM	ATION	F	URTHER INFORMA	

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ADMISSIONS PROCESSES APPLICATION REC CONTEXTUAL INFORMATION CONSIDERATION UNIVERSITY F STUDENT DECISIONS CONFIRMATION FURTHER INFO

A 'gathered field' approach

Many courses operate a gathered field approach in order to consider all applicants together. This means that admissions staff wait until the closing date to start assessing applications for a course, which can lead to a long wait for students who apply early.



Other courses may assess applications as they arrive and begin making admissions decisions earlier in the process.

Regardless of the approach taken to assess applications, all students applying by the deadline will be given equal consideration and assessed against the same criteria as all other applicants.

Leading universities often receive many more applications than the number of places available.

As a result, many highly selective universities are unable to make offers to all those who are predicted to achieve (or have already achieved) the basic entry requirements. It takes time to consider the additional information, including:

additional achievements

- information within the personal statement and academic reference
- contextual information
- results from tests or interviews.

Admissions processes vary across leading universities and between courses.

- The processes have been designed to ensure that:
- all applicants are considered equally and fairly
- there is an assessment of each applicant's talent, potential and ability to succeed on the course
- they admit the best students from the many thousands who apply.

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CONTEXTUAL INFORMATION CONSIDERATION UNIVERSITY RESP STUDENT DECISIONS CONFIRMATION FURTHER INFORM

Section 3 Contextual

Consideration of contextual information

Leading universities are likely to consider contextual data.

They want to identify candidates with the most talent, ability and potential to excel on their courses, whatever their social or educational background. Although qualifications and predicted grades are a key source of information about academic ability, universities take a range of other factors into account in order to understand the applicant's achievements in context.

In the past, this focused on health issues or particular family circumstances that may have affected an applicant's ability to fully demonstrate their potential. For over a decade, this has been extended by many leading universities to include the social and educational background of applicants, recognising that this too can impact on their ability to demonstrate aptitude for study.

The use of contextual information is informed by the latest research and guidance showing the impact of socio-economic factors on a student's academic success. This is provided by UCAS (1), the Higher Education Funding Council for England (1), Supporting Professionalism in Admissions (2), the Sutton Trust (1) and institutional evaluations. A recent overview of this research is available in a Supporting Professionalism in Admissions (1) report. Contextual admissions: Examining the evidence (2013) (2). This report highlights research showing that students from state schools and colleges get better degree classifications than those from independent schools with equivalent entry qualifications. It also highlights that students admitted using contextual data succeed when in higher education, overall, achieving as well as other students. The Russell Group's report. Opening Doors (2), explores the root causes of under-representation of students from poorer backgrounds at leading universities.

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Section 2 Application



Academic references

Top tips for writing an academic reference

- 0
- 1. The reference should be honest and provide admissions staff with a fair and accurate picture of the applicant.
- 2. It should include an explanation if the student's past exam results do not reflect current performance and predicted achievement at A-level (or equivalent).
- It should include an explanation if any special or mitigating circumstances (such as caring responsibilities, difficult family circumstances or illness) have affected actual or predicted grades and how the student has overcome any difficulties.
- If it is your school policy not to offer ASsubjects, include this information in any
- It should place the student's performance just about saying whether an applicant is information about your school and its co
- 6. It should include evidence that the cand researched the area, and is well-suited t
- 7. It should build a picture of the student, in attitude and approach to study.
- 8. It should include details of any widening initiatives the student has been involved.
- It should include any information about t of the school.
- 10. You should keep a copy of the reference references and monitoring success.

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Frequently used tests

			Tests		
Universities	BMAT	LNAT	STEP	TSA	UKCAT
University of Birmingham					\checkmark
University of Bristol		~	*		\checkmark
University of Cambridge	\checkmark		\checkmark	\checkmark	
CardiffUniversity					\checkmark
Durham University		~			\checkmark
University of Edinburgh					\checkmark
University of Exeter					\checkmark
University of Glasgow		~			\checkmark
Imperial College London	\checkmark		*		
King's College London		~	*		\checkmark
University of Leeds	\checkmark				
University of Liverpool					\checkmark
London School of Economics and Political Science					
University of Manchester					\checkmark
Newcastle University					V
University of Nottingham		~	*		V.
University of Oxford					
Queen Mary University of London					



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Developing your students' skills and knowledge prior to application

To make a strong application your students need to develop their subject knowledge, interests and relevant experience. The balance between subject

knowledge, skills and experience will depend on which universities and courses they are applying for.



In general, around 70% to 80% of a personal statement should relate directly to the courses applied for and focus on academic interests, knowledge and ability.

Knowledge of the subject 1	Transferable skills 🔂	Work experience 🔂
-----------------------------------	--------------------------	----------------------

1

Knowledge of the subject

owledge of the subject and become further es. They should be able to express their views and ents in that subject.

s to help build your students' ee. Here are our top sources:



o date with the latest developments and thinking on different topic areas (for example, science) on

certain publications that are then made available > share their views on these latest developments.

ight into the subject. For example, psychology and those interested in science could read New good websites, so a subscription is not always

g lists for some first-year courses. This material ct at university level.

at provide subject resources. 'ces with articles and revision guides for most veloped online learning programmes that are about particular subjects. Future Learn **①** has a list

DECEMBER / 2016



 Step one – Under 'Courses I am considering', write down the courses that you are thinking of applying for. Step two – Under 'Decision-making criteria', list the decision-making criteria you have marked as important or very important in question 3.

Step three – Give each university and course a mark out of five, awarding the highest score (5) to those that fully meet your criteria and the lowest score (1) to those that don't (example below).

Step four - Add up the marks for each university and course.

Example	Courses I am considering						
Decision-making criteria	Mathematics at University A		Mathematics at University C				
Location	5	1	3	5	3		

	Courses I am considering						
Decision-making criteria							
Score							

ADV REESS / Student resources

After using the decision-making framework you will have a clearer idea of what you want to do. Use our action plan to help put your decision into practice.

When drawing up an action plan, it is important to set yourself realistic and measurable targets. A commonly used technique for action planning is to ask yourself if your objectives are **SMART**.

- S Be Specific about what you want to achieve. Do not be ambiguous and communicate clearly.
- M Ensure your result is **Measurable**. Have a clearly defined outcome and ensure this is measureable.
- A Make sure it is Appropriate. Is it an Achievable outcome?
- R Check that it's **Realistic**. It must be possible when taking account of time, ability and money.
- T Make sure it is **Time-restricted**. Set yourself an achievable timeframe, deadlines and milestones to check your progress.

An example of a SMART action plan is:

Objective	Tasks	Help needed	Potential barriers to completing the task	Evidence of achieving the task	Completion or review date
I want to study a joint honours degree in French and politics but do not know where to study it	Research the universities that offer French and politics	Use the UCAS website and its course finder Look at individual university websites Review subject league tables Use Unistats to compare courses	 Not enough time to do this research at the same time as studying for my A-levels I do not know where to start 	A list of universities that offer French and Politics	3 June
I want to study a joint honours degree in French and politics but do not know where to study it	Find out which universities I would like to go to	 Attend open days Speak to current students Look at the university websites 	 No open days available in the time period Do not know any current students at the university 	 A list of five universities I would like to attend A list of decision- making criteria that is important to me when choosing a university 	15 September

For more information on SMART planning see the University of Leeds' website ①.

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A guide to leading universities' use of contextual information

Contextual information is the additional data, such as school performance data and socioeconomic markers, universities use to provide context for a student's university application and achievements. Universities also use this information when selecting students for contextual admissions schemes that provide a range of activities to help students prepare for their transition to university study.

Each of our university partners has provided a statement on how they currently use contextual information below.

University of Birmingham

Students from state schools and colleges in the West Midlands applying to the Access to

Results day – new decisions

For those with new decisions to make, there are four situations:



Adjustment



Near miss



Alternative offer



Clearing.





Admissions glossary

Access agreement

An access agreement is a document setting out how a university or college charging higher fees intends to safeguard and promote fair access to higher education through its outreach work, access initiatives and financial support. It also includes targets and milestones set by the university or college itself.

Adjustment

Adjustment provides an opportunity for those who meet and exceed the conditions of their firm choice to reconsider where and what to study. Students can look for a course at a different provider while still holding their confirmed place.

Alternative offe

If admissions staff are unable to offer a place on the course the student has applied for, they may make an alternative offer for a different course often

ADVANCING / Presenter's notes

Supporting students through the application process

1. Session overview

This presentation will help teachers and advisers who support the UCAS applications process in their school or college. It has been designed to support the professional development of teachers and advisers and should form part of peer-to-peer training sessions.

In addition to providing essential information, the presentation contains a series of optional activities to encourage your colleagues to engage in discussion and share their ideas and experiences of best practice.

Learning outcomes

By the end of this session, colleagues will have:

- a deeper understanding of the decisions students need to make after universities have responded to their applications
- · identified ways to support students' decision-making processes
- · considered ways to improve the support they provide on results day.

2. Session plan

This session plan should be used alongside the PowerPoint presentation. **Supporting students through the application process** and Advancing Access guidebook. **How do admissions processes work?** Indicative timings are provided as a guide only.

3. Resources

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Online events



Virtual Conference for teachers and advisers

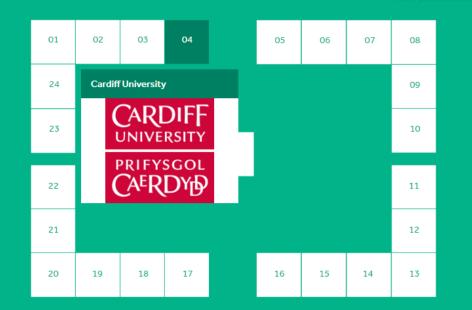
- Hear first-hand from university staff.
- Similar to an 'on the ground' conferences without the requirement for travel.
- Access from your desktop, laptop, tablet or phone.
- No need to download any special software.

-

Welcome to the Exhibition Hall

Each of the 24 universities in the Russell Group has a virtual stand staff by a representative. This means you have access to staff from all 24 universities right now. Visit the individual stands and ask your questions using <u>the text-based chat boxes</u>. More than 40 members of staff are waiting to answer your questions.

Roll over the tiles to explore the universities and speak with a representatives



There is also a range of materials to download on topics such as student accommodation, entry requirements, summer schools and outreach programmes, and scholarships and bursaries. If the resource you're looking for is not available, use the text-based chat box to ask the university representative for more information.

Exhibitor list

Advancing Access

University of Birmingham

Stand 2 University of Bristol

Stand 3 University of Cambridge

Stand 13 London School of Economics and

Political Science

Stand 14 University of Manchester

Stand 15 Newcastle University

Stand 16 University of Nottingham

24 universities in one place at one time

Lobby

Exhibition Hall

Cambridge University



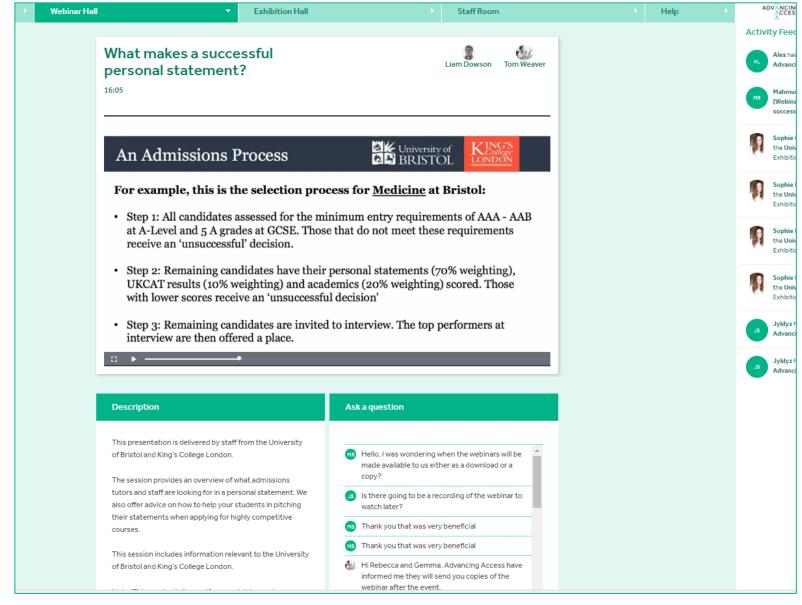
With more than 18,000 students from all walks of life and all corners of the world, nearly 9,000 staff, 31 Colleges and 150 Departments, Faculties, Schools and other institutions, no two days are ever the same at the University of Cambridge.

Videos Floorplan TTTTT 1222224 Ask me a question Downloads CAMERICO Alison Brown Senior Lecturer Cambridge University You Endiam et assusamet elciae incilic tem faccaboria dolorepe peratur CAMBRIDGE Undergraduate 2014 Alison

Online presentations

- Writing personal statements
- Writing academic references
- Applying to Oxford and Cambridge
- Applying to medicine
- Preparing for university interviews
- Preparing for admissions tests





Webinar in action...

Welcome to the Staff Room

Here you have an opportunity to learn from your school sector colleagues through an online discussion forum. Use the chat box below to share your ideas and ask any questions not already answered in other parts of the conference.

We have set a question to help get the discussion started but you should free to free to ask, or comment on, anything you wish.

There are several senior members of staff are here to help facilitate discussion and answer your questions.

Have your say

Facilitators

How has continuing professional development helped you support students in your school or college with progression to university?

Just a quick appreciation of this event - being able to hear from direct from the uni frontlines on what they are after in applicants, as well as being able to fire questions at them, has been most helpful.

That's great - thank you

Ok thanks for letting me know

Hi Theresa and Emma. You will be able to access the webinars after the event. We will email you with instructions as soon as they are available.

Hi, I would like to download the materials too please

Sorry if this has already been asked but how do I download the presentations from each of the webinars?

Thank you I will follow up on the leads. Maryam







VIEW BIOGRAPHY

VIEW BIOGRAPHY

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Penelope Griffin Head of Widening Participation and Outreach University of Nottingham





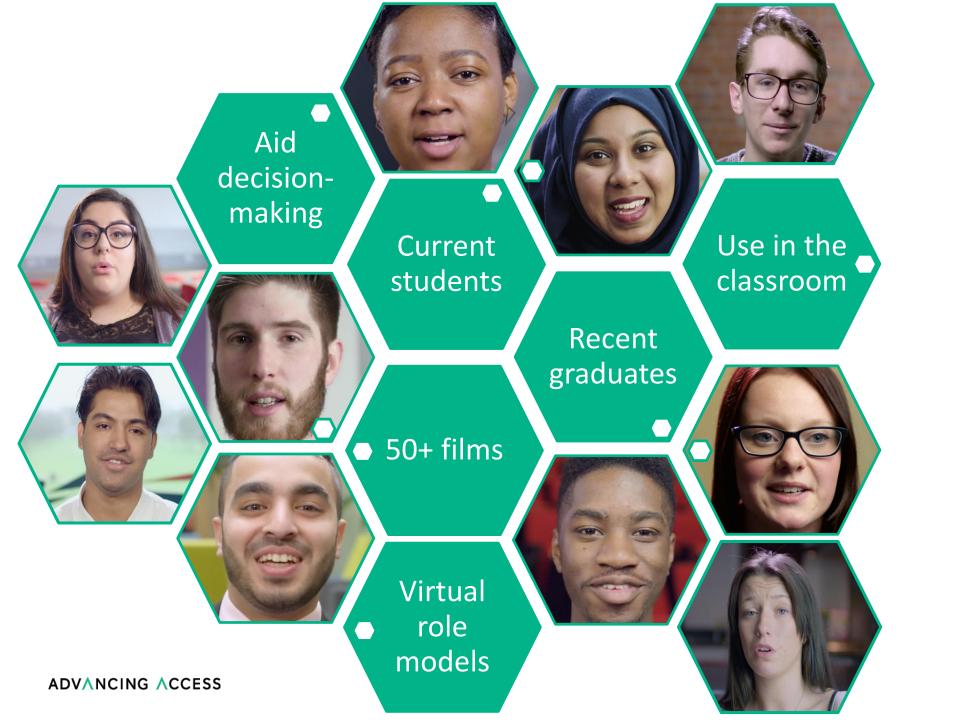
Share ideas, ask questions, debate!

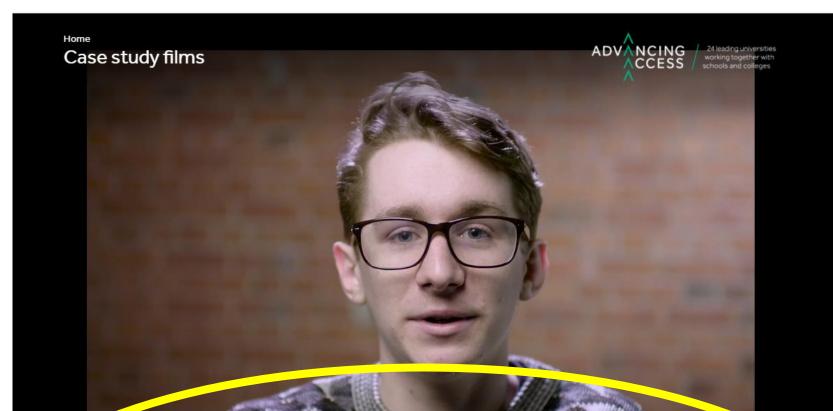


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Online video case studies







Questions for the classroom

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Advancing Access film case studies feature current students and recent graduates from one of our university partners. Our films are provided as a resource for teachers and advisers to use with students. We have suggested possible questions for your students below to help generate discussion in the classroom.

- 1. What was Josh's biggest worry about going to university and why did this change?
- 2. What do you know about student finance? Do you need £9000 to go to university?
- 3. How did Josh decide what subject he wanted to study at university?
- 4. What was important to Josh when choosing a university?
- 5. What has Josh's experience of university been like?
 - What can you learn from Josh's experience?

Film information

Name Josh Student University Newcastle University Degree subject Computer Science Topics covered Choosing a course Results day Choosing a university Student linance Student life Choosing qualification subject options Subject area Technology

Case study example

Orin's story - Final year law student at Oxford

Josh's story - Second year computer science student at Newcastle

<u>Mayowa's story</u> - Final year English literature student at King's

<u>Richard's story</u> - Third year economics and finance student at York

<u>Rob's story</u> - Medicine graduate from Nottingham

<u>Matt's story</u> – Third year linguistics student at UCL



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Working with schools and colleges



Regional CPD events

- CPD event for cold spot schools.
- Hosted by Newcastle-under-Lyme College in Stoke-on-Trent.
- Opportunities to make new links with RGUs.
- Workshops covering:
 - making informed choices
 - working with universities
 - supra-curricular opportunities
 - university admissions processes and applying to Oxford and Cambridge.

"The **best CPD** I have been on in a long time."

> 92% of delegates said they would change the way they provide support for students choosing a university and course as a result of attending the event.

> > "A really great concept and I loved the fact that so many leading providers came together in one

> > > local venue."



Register your free account at <u>www.advancingaccess.ac.uk</u>

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